Make Work, Work



Monthly Resources & Employment Information in Your Community | April 2024

Job Openings

Check out job openings at Milwaukee County here! The County is already starting to hire for seasonal jobs for the summer.



Did you know?

Did you know that Google has a great job search feature?

You can simply search for the type of job that you are looking for and it will pull job postings from other sites. For example, if you search "retail jobs in Milwaukee," it will pull retail jobs that are posted on the company website, Indeed and other websites.

Need help? Call 211

Impact 211 is a resource directory that is available 24/7 in Southeastern Wisconsin.

Impact 211 offers resources for those who are going through a personal crisis or community disaster. It's a free and confidential helpline and online directory.

You can also text your zip code to 898-211 or visit the website **here** to access resources. If there is an emergency, like a crime in process, a medical emergency, fire, or accident, please call 911.



More Resume Tips!

Last month we talked about including both soft and hard skills on resumes, as well as quantifiable achievements. Well, what are quantifiable achievements?

Quantifiable achievements use numbers to show off your skills and achievements. It also helps to use the specific names of different programs and software that you used at a job. You can keep track of these numbers, like store sales or how many customers served, or ask a manager at your job to update you with these numbers.

Some industries are more difficult to describe your achievements and goals in numbers, but it is still possible! Let's use the example of working as a server at a restaurant.

Take a look at how using quantifiable achievements helps a resume stand out!

No quantifiable achievements: Restaurant Server | January 2023 – February 2024

- Took food and drink orders for customers
- Brought food to the tables
- Prepared transactions for customers to pay
- Answered questions about food on the menu

<u>Includes quantifiable achievements:</u> Restaurant Server | January 2023 – February 2024

- Served over 120 guests daily
- Collaborated with others ensure food is delivered to guests within 1



minute

- Utilized Open Table software and Toast POS
- Increased sales by 5% by upselling desserts
- Memorized allergens and ingredients for over 20 menu items

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